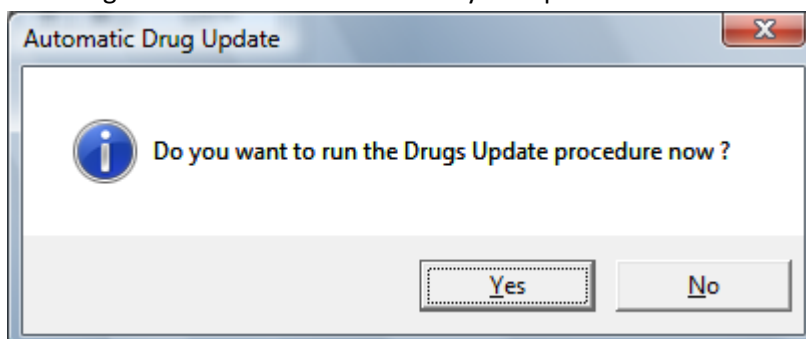




## Downloading Drug Updates For GP Clinical

1. Go to the HelixHealth Website [www.Helixhealth.com](http://www.Helixhealth.com)
2. Click on Customer support at the top of the screen.
3. At the bottom left you'll see a login form. This is where you log into the website in order to gain access to the IPU updates. If you have not yet registered there is a register button at the bottom of the form.  
When you register with your details you will receive a confirmation email. Once you receive the email you can then proceed to step 4.
4. After logging in you will see "GP Clinical IPU" on the right hand side of the screen. Click on this.
5. This then brings you onto the main IPU page and here you will see all the IPU updates for GP Clinical listed.
6. Click on "download" for each of the Monthly IPU updates you need.
7. Save the IPU updates to the IPUDRUGS in your main GPsystem Folder. This is a shared network drive and is most commonly the F drive.
8. Once you have downloaded and saved the IPU files to the correct location you can run the drugs update. **Everybody needs to be logged out of GP Clinical before running the update.**
9. It is also best to run the IPU update on the server machine.
10. Log into GP Clinical on the server. Then go to the system administration. Then settings, Drugs update and run drugs update.
11. You will get the screen below. Click on yes to proceed.



12. You will then get the screen below. Click on ok to proceed. Once again everybody needs to be logged out of GP Clinical.

IPU Drug Update Ver 2

Drugs Update Progress: Starting the Drugs Update Process

Location of Drug Update

Skip Drug Substitution?  Yes  No

Drug Update

New Drugs

Updated Drugs

Drugs Marked for Deletion Next Month

Drugs: Currently Marked for Deletion

Deleted Drugs

Drugs Still in Use

Number of Updates Processed

Updates

Current Action Progress: Click 'Ok' to Start the Drugs Update Process...

13. The update will then run. When it is finished there will be a message displayed letting you know it has run successfully. Everyone can then log back into GP Clinical.
14. If you run into any problems while running the updates you can call support on 01 4633098 or email support at [gpsupport@helixhealth.com](mailto:gpsupport@helixhealth.com)